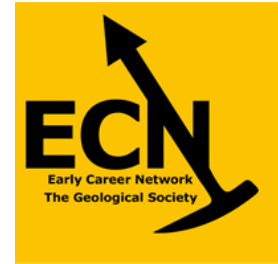


EARLY CAREER NETWORK

COMMITTEE MEETING MINUTES



Date: Tuesday, 09 April 2024 (12:00 UTC+1/BST)

Location: via Microsoft Teams

Present: Matt Sharp (Chair), Dan Hope (Vice-Chair), Jean-Jacques Ferguson (Secretary), Alex Christopher.

Apologies: Awei Mabi, Simon Groom, Jocelyn Barker, River Adler Stewart (Treasurer), Huw Richards, Harriet Warnock (Specialist Group Liaison), Ayesha Landon-Browne.

1) MINUTES OF THE LAST MEETING – Actions Arising

- EC Award
 - i. JJF / HW – Find out who is submitting / topics HW / JJF.
 - ii. Committee attendance? - **ALL**.
 - iii. Catering – final numbers and order confirmation TBC - **DH / RAS**.
 - iv. Pub afterwards? **AC**.
 - v. Eventbrite page – **JB** to set up.
 - vi. **SG** Trophy engraving.
 - vii. Wildcard – Date & Time / Advertising / Judges – **JJF**.
 - viii. EC award Judges – reach out to your contacts **ALL**.
 - ix. Arcadis funding **RAS / DH**.
- Marketing
 - i. Meet the committee – **JB**.
 - ii. Instagram – **JB**.
- Finance – Budget – **RAS**.
- Content management section of website – **HR**.

2) EARLY CAREER AWARD

- RG submission
 - i. DH been following up RGs about submissions. List obtained from RGs of finalists. Currently being collated and will distribute accordingly. ***AP* DH / JJF**
- In-person Committee attendance
 - i. Poll to be put on WhatsApp ***AP* MS**
- Food and drink
 - i. Likely option of 1 hour of tea/coffee from normal providers. **DH and RAS** to organise.
- After-pub
 - i. King's arms arranged – **AC** will confirm when booked. No fee associated.
- Advertising

- i. In-person attendance to be advertised?
- Trophy (SG)
 - i. Trophy currently being engraved. Potentially to be used for picture in advertisements.
- Wildcard (JJF)
 - i. To be held on the 25th April at 6pm (virtual – JJF to host).
 - ii. ECN judges – likely to be organised closer to the time once topics have been assessed.
 - iii. Advertising
 - Sarah from GSL to potentially advertise in next GSL newsletter (if it falls before 25th) ***AP* JJF.**
 - Creation and adoption of previous year's adverts to be looked at ***AP* JJF.**
 - iv. **JJF** to follow-up with subgroup and recruit task volunteers on WhatsApp / follow-up meeting.
- External Judges
 - i. ***AP* AC/ DH** to send onwards email correspondence for judge outreach from previous years ***AP* JJF** to get started contacting the following, and collating into shared sheet on Drive.
 - ii. Ongoing Ideas:
 - GSL representatives
 - a. Ruth Allington – president (final term this year, although judged last year)
 - i. Incoming president – option?
 - b. Gemma Sherwood – RG Committee chair
 - c. Eleanor Williams – Chartership officer
 - Industry Reps
 - a. JB's prior tutor – Geophysicist
 - b. Richard Herrington – Mining and Energy Transition
 - c. Frances Cooper – Tectonics and Exploration
 - d. Engineering Geologists?
 - e. Katherine Mottram – RAS's university dept.
 - Please consider adding to this list and reaching out to your contacts ***AP* ALL.**
- Funding update
 - i. Arcadis – should have the money by this week (**DH**) – details swapped between Arcadis/GSL

3) OTHER FUTURE EVENTS

- No updates currently

4) MARKETING

- EC Banners – Arrived at the GSL. Awaiting first use!
- Meet the Committee and Instagram page (JB) to be filled/ used. If all can send bio / pics to JB. ***AP* ALL**

5) FINANCE

- Budget – AC recommends to be sorted well before the AGM at the EC award and further recommends regular meetings with GSL finance team.

6) ANY OTHER BUSINESS

- Terms ending at the AGM – need to consider. ***AP* MS** to send to DH / JJF those coming to an end and start advertising process?
- GSL email – non-starter at it stands.

7) DATE OF NEXT MEETING

- Tuesday 7th May 18:00 (UTC+1/BST).